

Job Vacancy: Fundraising Officer

About us

Lesvos Solidarity (LeSol) is a grassroots organization based on Lesbos Island, Greece. LeSol has been operating since 2012. LeSol's community believes in an open society free of racism and discrimination.

LeSol's mission is to provide community-based solidarity spaces and its vision is to inspire society and to expand its solidarity model, which promotes equality, trust, and respect for each other and for the environment, creativity, empowerment, and active participation.

Job vacancy	Fundraiser based in Mytilene – Hybrid model TBD
Project / Department	Communication & Fundraising Department
Contract Type	Fixed- Term Contract with the possibility of extension
Hours p/w	Full Time, 40 hrs per week
Overview of Position	The role reports to the Comms & FR Coordinator. The ideal candidate will be motivated, professional, and organized and have a knack for research. We're looking for someone who believes in the mission of LeSol and has exceptional drive for furthering our fundraising efforts as well as strategizing and delivering on new ones .
Key objectives	<ul style="list-style-type: none"> • Promote awareness of the organization's mission and work in Lesbos and outside the island • Cultivate a network of dedicated donors and volunteers, both locally (Greece, Lesbos) as well as abroad • Spot new fundraising opportunities • Plan fundraising initiatives to help the organization meet financial goals • Form strong relationships with external stakeholders in Lesbos, in Greece and abroad • Ensure major donors are satisfied and kept in the loop • Research individuals, corporations, and foundations that are interested in gift giving • Effectively convey the organization's mission, vision, and programs to potential donors • Write grant applications and fundraising proposals • Strategize and successfully execute fundraising moves, such as prospects research, cultivation, grant securement and retention • Organize fundraising events while overseeing teams of volunteers • Manage a budget and track whether goals are being met
Responsibilities	

Required degree	<ul style="list-style-type: none"> • At least two years of experience in fundraising, sales, or marketing
Experience	<ul style="list-style-type: none"> • Bachelor's degree (or equivalent) in communications, business, public relations, marketing, or related field • Certification, diploma, or similar qualification in fundraising
Required qualities	<ul style="list-style-type: none"> • Open to different cultures and social backgrounds • Knowledge of the refugee's crisis in Greece • Exceptional communication and relationship-building skills • Ability to lead and motivate colleagues and volunteers • Strong attention to detail • Passion for research • Ability to successfully balance priorities while managing multiple tasks and planning big events in quite a fast-changing context • Experience in writing grant proposals, press releases, and fundraising letters • Confidence in public speaking • Legal, administrative, or accounting experience a plus • Fluent in Greek and English. Any other language will be considered an asset.

Lesvos Solidarity is an AMKE (Non- Profit Civil Partnership) registered with the Ministry of Asylum and Migration and is ISO 2001:2015 certified.

The organization works collaboratively across departments and LeSol praises **a culture where team members help each other and collaborate**. The team members are welcome to actively participate in events, seminars, workshops, and discussions related to both their role and the work of the organization.

To apply

If you share our vision and feel you have the skills, experience and motivation required for this role, please send:

a) your CV with hyperlinks to your published work, if any (significant publications, articles, FB posts, interviews, campaigns etc), and

b) a one-page motivation letter to recrutement.lesol@gmail.com before 8th of March 2023 at 23:59.

Please note: As we are looking to fill this position ASAP, we may complete the recruitment process before the application deadline and therefore urge interested candidates to **apply as soon as possible**.

By applying for this vacancy applicants provide their consent to Lesvos Solidarity to process the data provided for recruitment purposes.